

Thesis checking method (2024)

1. Make an I-thesis checking payment by checking outstanding debt at <https://reg.nida.ac.th/registrar/home.asp> If you can't find it, please inform the Ph.D. staff.
2. The student sends their complete dissertation to the Ph.D. staff by email to send it to check with the library.
3. The Ph.D. staff do the memorandum to the library 3-5 business days.
4. After the librarian finishes checking the student's dissertation, they will email the student to inform or correct a recommendation.
5. The process of checking and correcting the dissertation takes time around 7-14 days.
6. The student uploads the complete dissertation with the License Agreement (https://library.nida.ac.th/wp-content/uploads/2024/09/NIDA_Thesis_Agreement_Eng_20220901.pdf) to NIDA Wisdom Repository (For Thai version: https://library.nida.ac.th/wp-content/uploads/2024/09/Submission-Guidelines_tha.pdf) (Consult how to with librarian for English version).
7. If there are no corrections, the Ph.D. staff will click submit to the librarian but if have some corrections the Ph.D. staff will click reject, specify the problem and send it back to the student to complete it.
8. The librarian adds the watermark to the students' complete dissertation.
9. The student downloads the first 3 pages and gets all the signatures of the committees and submits them to the Ph.D. staff.
10. The student submits the acceptance letter to the Ph.D. staff later when they get it.
11. The Ph.D. process is with the Education Service Division (ESD).
12. The library will publish the students' complete dissertations via the website after the ESD sends the gradation list to the library.

Ph.D. Staff.

Update 17/02/2025