



**ANNOUNCEMENT**  
**National of Institute of Development Administration**  
**Selection result of Master of Public Administration and Master of Public and**  
**Private Management (English program)**  
**Academic Year 1/2021**  
**2<sup>nd</sup> Round**

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According to National of Institute of Development Administration announcement for the submission of applicant in order to study in Master of Public Administration and Master of Public and Private Management (English program).

The selection process is completed by the committee. Therefore, National of Institute of Development Administration is pleased to announce result of the selection as below:

**Master of Public Administration - Scholarship type 2**

1. Mr. Pongkrit Hirunpoonsin
2. Miss Xue Zhao
3. Miss Siqi Zhou

**Remark:**

1) Selected applicant in Self-finance category must make payment following the instruction as below.

2) NIDA reserves the right to NOT commence the programs of study in the semester scheduled, if the numbers of enrollees are less than 5 persons. In this case, the program will commence in the subsequent semester.

3) All selected applicants must register: 1) LC4001 Reading Skills Development in English for Graduate Studies and 2) LC4002 Integrated English Language Skills Development for semester 2/2020. Unless selected applicant present the English proficiency score as below within semester 1/2020, in order to waive both registration (Validity 2 years after test date taken).

NIDA TEAP	TOEFL Internet-based	TOEFL Computer-based	TOEFL Paper-based	IELTS
660	79-80	213	550	6

## **Instruction of Student registration for selected applicants**

### **1) Required documents for registration:**

- 1.1 Official transcript of the Bachelor's degree (2 copies)
- 1.2 Bachelor's degree diploma (2 copies)
- 1.3 House registration certificate (1 copy - for Thai only)
- 1.4 Identification card or copy of passport (2 copies)
- 1.5 Medical certificate issued by a physician or a medically qualified healthcare provider which certified that you are free of contagious diseases or other serious health conditions that can interfere with your study. This medical certificate can be requested at any private or public hospitals and clinics and must be valid within one month only.
- 1.6 Three photographs (1 inch size, not wearing academic gown, and should not have been taken more than 6 months)
- 1.7 Evidence of any changed name (2 copies)
- 1.8 For those who are working, must submit a letter of acknowledgement to study full-time which approved by their organization.
- 1.9 All foreign students must have valid health insurance throughout the entire duration of their studies (This can be done once you successfully arrive Thailand).
- 1.10 Please download Student card form at <http://edserv.nida.ac.th/th/student/freshman> Then, fill the form (please leave the student ID section for officer) and print out 1 copy and attach it along with the above documents (no.1.1-1.8) sending to NIDA within 25 June 2021 (NIDA accepted date rely on the stamp date by post office). Please address to:

Registration section Educational Service Division National Institute of Development Administration 118 Seri Thai Road, Klong Chan, Bangkapi, Bangkok 10240 Thailand Facsimile: (662) 377-7477
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- Note:
- 1) All photocopies of documents must be certified and signed by the applicant.
  - 2) Please specify your study program as **“Master of Public Administration (English program)” on the envelope.**
  - 3) For international students who are currently outside of Thailand, please submit documents mention above to email: priyaporn.jam@nida.ac.th

**2) Additional required documents for applicants who graduated bachelor degree from the institute outside Thailand:**

Applicants who graduated from outside of Thailand must also provide these following documents:

**a.** A Letter of Confirmation on Standard Curriculum for the Bachelor’s Degree. This can be obtained from the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education. Tel: +66 2 354 5500-19 ext. 725, 727 or 728 (Contact the Educational Service Division for more information)

**b.** An Official Letter of Certification on Bachelor’s Degree Graduation approved by University Council which should be sent directly to:

Educational Service Division  
National Institute of Development Administration  
118 Seri Thai Road, Klong Chan,  
Bangkapi, Bangkok 10240 Thailand  
Facsimile: (662) 377-7477

Applicants may submit documents a. and b. within first semester. Applicants, who fail to do so, shall be considered to have withdrawn from the Institution’s enrollment list. Otherwise his/her status as NIDA student will be the nullified.

In case applicant has already been accepted but the document in a. is disqualified by the approval of Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education, student status will be automatically terminated, or subject to NIDA council’s discretion.

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**Remark:**

1) Educational Service Division reserves the right to verify all required documents mention above at any time. If any of the documents are found incomplete, fraudulent or counterfeit. Also, if applicant fails to submit documents according to submission timeline, the student registration process will be void and NIDA reserves the right to not redeem any registration fees.

2) NIDA reserves the right to verify documents no.2.1 and 2.2 at any time. If later found as forgery of certificate and alteration which not completely approved by Office of the Civil Service Commission, the student status will be voided and the institute may charge the student with fraudulence.

3) NIDA reserves the right to verify applicant’s qualification at any time. If later found that it is not qualify regarding to the announcement, student status will be the nullified although student status has been accepted.

Students whose graduation has not been approved by the university are allowed to submit the proof of upcoming graduation. Students must graduate before the beginning of the semester according to NIDA academic calendar, and students submit the proof of education within 6 weeks after the

semester starts. If students fail to submit the documents by the due date, the student status will be voided and NIDA will not refund the fee.

### 3) Confirmation the selection, registration and payment

No.	Date	Detail	How to proceed
1.	16-20 Jun 2021	Applicants confirm and acknowledge the selection via online platform	Applicants must confirm and acknowledge the selection at <a href="https://forms.gle/6hDetN97fSMgwZV1A">https://forms.gle/6hDetN97fSMgwZV1A</a> (Please carefully fill the form).  <u>Remark:</u> Please complete your confirmation in the system within the deadline. Otherwise, your spot will be waived.
2	16-25 Jun 2021	Submit required document via mail/airmail/email	Required documents mentioned in No.1
3	From 21 Jun 2021	NIDA Education Service Division sending email to applicants	NIDA will send the instruction procedure manual for student registration to each applicant via E-mail. Also, the manual is available at <a href="http://edserv.nida.ac.th/th/student/freshman">http://edserv.nida.ac.th/th/student/freshman</a>
4	22-25 Jun 2021	Students record personal information and enroll courses for semester 1/2021	1) Students must login at <a href="http://reg.nida.ac.th/">http://reg.nida.ac.th/</a> with Username and Password.  2) Enroll courses into the system. Course enrollment deadline is 25 Jun 2021 (within 23.59, Bangkok local time).  3) In case of any system error, please immediately contact NIDA Education Service Division Tel. 02-727-3367-9/ 02-727-3629 (Office hours only). Students who fail to record and enroll within the deadline, student status will be nullified.
5	22 Jun-2 July 2021	Student makes a payment	To make payment, students must print out an invoice which can be downloaded in the system ( <a href="http://reg.nida.ac.th/">http://reg.nida.ac.th/</a> ) then make payment via options as below;

No.	Date	Detail	How to proceed
			1. Kasikorn Bank 2. Bangkok Bank 3. Bank of Ayudhya 4. Counter Service (7/11 stores) in Thailand  <u>Remark:</u> 1) Transaction fees depend on each payment option.  2) Payment must be made within the deadline and rely on working hours of the Bank and 7/11 stores only. Applicants, who fail to comply with the aforementioned processes, shall be considered to have withdrawn from the institution's enrollment list.  3) Please keep the receipt as payment evidence.  4) System will update payment status in the following day.  *Students are able to check active-payment status 2 days after the date of payment.
9	Aug 2021	Orientation	Date to be announced later
10	9 Aug 2021	Commencement Date for semester 1/2021	Class schedule will be send to student by each school' staff.

### **Detail of education fees**

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|-------------------------------------|-------|-------------------|
| 1. Academic and Administrative fee  | 3,000 | Baht per semester |
| 2. Tuition fee                      | 1,500 | Baht per credit*  |
| 3. Technology service fee           | 700   | Baht per semester |
| 4. Information Resource Service fee | 600   | Baht per semester |
| 5. Activities fee                   | 2,500 | Baht per semester |

- Note:
- \*Institute announced policy to reduce 10% of tuition fees in semester 1/2021 due to COVID-19 effects (=1,350 THB/credit).
  - Registration fee and activity fee may be changed by the institute at any time.
  - The institute reserves the right not to refund fees in any case.

### **Other important information & Scholarship condition**

- 1) Students who enrolled from academic year 2018 onwards must take a computer literacy examination at Information Technology Center (students who study in some specific courses will be excluded from the computer literacy test). The test will be arranged 4 times per academic year. For more details, please visit <http://isec.nida.ac.th>.
- 2) The decision whether students have to register for English for Graduate Studies courses will be made according to the English Program for Graduate School of Languages and Communication's rules and conditions.
- 3) Study period: each program takes approximately 4-5 semesters and 1-2 summer semesters in order to complete, depending on individual program requirements but maximum is 5 years.
- 4) NIDA reserves the right to select the most qualified candidates in accordance with the number of scholarships offered by each school. The criteria for granting the scholarship based on NIDA's announcements. The candidate not selected for scholarship, may enroll as a regular student.
- 5) The tuition fee will be waived for students who granted a type 2 scholarship.
- 6) Criteria for granting type 1, 2 and 3 scholarships are stipulated in NIDA's announcement on the student qualifications, more information at <http://edserv.nida.ac.th/th/admission/scholarship>.
- 7) Personal Data Protection: Institute shall have the right for collecting, using, disclosing and/or transferring personal data of selected applicants. The purpose is to implement data management process and operation system. This will be required to comply with the Personal Data Protection Act, B.E. 2562 (2019)

Announced on June , 2021



(Assistant Professor Dr. Nada Chunsom)

Vice President of Academic Affairs