



## **ANNOUNCEMENT**

**National Institute of Development Administration  
Master of Public Administration Program (English Program)  
Public Policy and Strategic Management  
Application for Scholarship  
Academic Year 1/2020**

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The National Institute of Development Administration (NIDA) is accepting applications for admission to the Master of Public Administration - Public Policy and Strategic Management (English Program) for the academic year 1/2020. NIDA is granting scholarship:

**Scholarship Type 2**

Scholarship recipients shall be waived from tuition fees throughout the program of study.

### **1. Qualification of Applicants**

1.1 Applicants must hold a bachelor's degree or are studying in last semester (and to graduate before first intake start), minimum GPA 2.75 in any field from a university or institution accredited by the Commission on Higher Education.

1.2 Applicants who graduated from abroad must provide a letter of accreditation for received degrees that is issued by Commission on Higher Education.

### **2. Application Forms**

2.1 Applications forms can be obtained by contacting the Educational Service Division. 3<sup>rd</sup> Floor, Prince Naradhip Bongsprabandha Building between 8.30 – 16.30 hrs. (Except government holidays) or the Graduate School of Public

Administration, 10<sup>th</sup> Floor, Navamindradhiraj Building, NIDA Seri Thai Road, Bangkok District, Bangkok.

2.2 Application forms can be downloaded from the <http://gspa.nida.ac.th> and [www.edserv.nida.ac.th](http://www.edserv.nida.ac.th)

2.2.1 Download the application form and print out on A4 paper only, do not change the format of the form, otherwise, it will not be accepted for the application process.

### **3. Application procedure and Payment of Fees**

Applications accompanied by an application fee of 200 baht, must be submitted to the Educational Service Division 3<sup>rd</sup> Floor, Prince Naradhip Bongsprabandha Building between 8.30 – 16.30 hrs. (Except government holidays).

### **4. Required Documents**

- 4.1 Completed application form
- 4.2 Bachelor's Degree diploma (2 Copies)
- 4.3 Complete official transcript(s) of undergraduate studies (1 copy)
- 4.4 Copy of personal identity card (if applicable)
- 4.5 Copy of passport (for Non-Thai applicants)
- 4.6 Evidence of any change of name (if applicable)
- 4.7 One 1-inch photo taken no more than six months prior to application date
- 4.8 For applicants who graduate from an institute outside Thailand:

4.8.1 A Letter of Confirmation on Standard Curriculum for the Bachelor's Degree. This can be obtained from the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education. Tel: +66 2 354 5500-19 ext. 725, 727 or 728 (Contact the Educational Service Division for more information)

4.8.2 An Official Letter of Certification for their Bachelor's Degree with their University Council's approval as well as a complete transcript with the specified date of graduation which must be sent directly from the applicant's university to the address below:

Director of the Educational Service Division, NIDA,  
Educational Service Division. 3<sup>rd</sup> Floor,  
Prince Naradhip Bongsprabandha Building,  
118 Seri Thai Road, Klongchan, Bangkok District,  
Bangkok 10240 THAILAND

4.9 Applicants are required to submit a test score of either 500 for TOEFL, 5.5IELTS, 500 NIDA TEAP or the Test of English Proficiency that conducted by standard organization or representative of the government from applicants' country (Applicant might get the permission to not provide evidence of English Proficiency or might require to attend English Foundation in case of failure from this English criteria, considered by course committee and shall approve by the Dean.

*Note:* 1) The documents mentioned in 4.8.1 and 4.8.2 above, must be submitted before the start of the first semester. Applicants who fail to submit all required documents will not be admitted to the program.

2) In case applicant has already been accepted but the document in 4.8.1 is disqualified by the approval of Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education, student status will be automatically terminated, or subject to NIDA council's discretion.

3) Evidence of English Literature must be submitted before first semester ends.

NIDA reserves the right to verify the applicants' qualifications at any time. Applications who do not have the required qualifications will not be admitted to the program. No refunds will be issued. If an applicant has already been accepted but is subsequently determined to be disqualified, scholarship awards will automatically be canceled.

## **5. Terms and Conditions for Scholarship Recipients**

### **5.1 Eligibility for Scholarship**

Qualification of the recipient Scholarship Type 2 must have:

- A minimum cumulative GPA of 2.75 for the Bachelor's Degree

### **5.2 Amount of the scholarships' funding**

- Recipients of the Scholarship Type 2 shall receive tuition waivers all through the program.

### **5.3 Scholarship Criteria**

**5.3.1** Recipients of the Scholarship Type 2 shall maintain a minimum GPA of 3.30 in each semester. If the recipients receive GPA lower than stipulated, the scholarship shall be terminated.

**5.3.2** The recipient's leave of absence, the scholarship shall be immediately terminated. After receiving scholarship, if the recipient resigned, or the student status terminates, or the recipients cannot complete the program as stipulate in the Directives on Education, all the funding paid must be repaid to the Institute, unless the committee decides otherwise.

**5.3.3** In case scholarship recipients must re-enroll any course, the recipient shall not receive tuition waiver for the course re-enrolled.

**5.3.4** In case that the scholarship recipients enroll in any course other than required by the program, the tuition waiver shall be granted when the course is recommended by the thesis/dissertation Advisor.

**5.3.5** Scholarship recipients shall be exempt from the fee for the first-time comprehensive examination only, Consecutive comprehensive examinations shall not be exempt.

**5.3.6** When the scholarship period ends, the student status retention fee shall be paid by scholarship recipients themselves.

**5.3.7** Scholarship recipients shall work for the graduate school or the Institute at least 6 hours a week;

**5.3.8** The recipient shall not be eligible for any other scholarships of the Institute except for the government budget thesis/dissertation publication grants

### **5.4 Scholarship conditions**

1) Independent studies must present in an academic meeting with Proceedings and peer reviews under the condition that the full paper is published, or

2) Being award-winner in a competition or in an academic contest which must be the competition or the contest approved by the Dean of the school the recipient belongs to, or

3) Being presented to a development organization or community, which are approved by the Dean of the school the recipient belongs to. Yet, the development project must be validated by the executive of the organization or community.

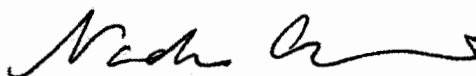
5.5 Standard Duration of Scholarship (Counting from the first day when the scholarship recipient is registered as a student) for Master Program is 2 years.

## 6. Application Schedule

Details	Round 1 <sup>st</sup>	Round 2 <sup>nd</sup>
Call for application	Now-Feb 7, 2020	Feb 19 – Apr 10, 2020
Announcement for an interview	Feb 17, 2020	Apr 27, 2020
Interview	Feb 18 - 28, 2020	Apr 28 – May 8, 2020
Final Announcement	Mar 18, 2020	Jun 17, 2020
Student registration	Mar 23-27, 2020	Jun 22 - 26, 2020
Payment	Mar 23 – Apr 3, 2020	Jun 22 – Jul 3, 2020
Orientation	To be announced later	To be announced later
Commencement date for study	Aug 10, 2020	Aug 10, 2020

A list of successful applicants admitted to the program will be announced at the educational Service Division, 3<sup>rd</sup> Floor, Prince Naradhip Bongsprabandha Building, and also will be posted at <http://gspa.nida.ac.th>.

Announced on December 27, 2019



(Assistant Professor Dr. Nada Chunsom)  
Vice President of Academic Affairs